

IDAHO REAL ESTATE APPRAISER BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/18/2014

BOARD MEMBERS PRESENT: Brad Janoush - Chair
Darin D Krier
Douglas D Vollmer
Paul J. Morgan
Nancy Sommerwerck

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Eric Nelson, Board Prosecutor
Maurie Ellsworth, Legal Counsel
Maria Brown, Technical Records Specialist

The meeting was called to order at 8:30 AM MDT by Brad Janoush.

APPROVAL OF MINUTES

Ms. Sommerwerck made a motion to approve the minutes of 6/9/2014. It was seconded by Mr. Vollmer. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the Bureau is working on a proposed change to its law regarding reinstatement of expired licenses and registrations.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$7,042.19 as of 7/31/2014.

FY2015 CONTRACT RENEWAL

Ms. Hall presented the contract renewal for FY 2015. It was moved by Mr. Vollmer to approve the FY 2015 contract renewal and authorize the Board Chair

to sign on behalf of the Board. It was seconded by Ms. Sommerwerck. Motion carried.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case number REA-2014-8. Mr. Morgan made a motion to close case REA-2014-8 with a warning letter. It was seconded by Mr. Vollmer. Motion carried.

Mr. Nelson presented a Stipulation and Consent Order in case REA-2014-6. Mr. Morgan made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Vollmer. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Krier recused himself from discussion and voting on cases I-REA-2014-25, I-REA-2014-26 and I-REA-2015-2. Mr. Vollmer made a motion to approve the Bureau's recommendation and authorize closure in cases I-REA-2014-25, I-REA-2014-26 and I-REA-2015-2. It was seconded by Mr. Morgan. Motion carried.

PROBATION REPORT

Ms. Peel gave the probation report.

Ms. Peel presented a request for removal from probation for case number REA-2010-19. Ms. Sommerwerck made a motion to approve the request for removal from probation for case number REA-2010-19. It was seconded by Mr. Vollmer. Motion carried.

OLD BUSINESS

TO DO LIST

The Board reviewed the to do list. Mr. Krier asked that his name be removed from the list.

The Chair asked Ms. Brown to add a discussion for broker price opinions to the Board's next agenda.

The Chairman updated the Board regarding the work being done by stakeholders drafting Appraisal Management Company (AMC) Legislation.

CORRESPONDENCE

The Board reviewed an e-mail from Ken Davis who previously requested that the Board define administrative or technical review. The Board forwarded his question to the Appraisal Foundation. Mr. Davis asked that the Board review the response from the Appraisal Foundation and asked that the Board propose a rule change regarding review appraisals. The Board considered Mr. Davis's request but elected not to pursue a change in its rule unless there is a change to the Uniform Standards of Professional Appraisal Practice (USPAP). The Board directed Ms. Brown to respond to Mr. Davis.

ASCAC UPDATE

Ms. Brown addressed the Board regarding the Appraisal Subcommittee Advisory Committee's work. She presented the Board with a set of minutes from the April 16-17, 2014 ASCAC meeting. The Board thanked her for serving on the committee and for keeping the Board updated.

NEW BUSINESS

CE AUDIT

Ms. Brown presented the continuing education audit report which indicates 100% compliance with the most recent audit. No action was taken by the Board.

LICENSURE COUNT

The Board discussed the current licensure count.

ASSOCIATION OF APPRAISER REGULATORY OFFICIALS

The Board discussed the Fall AARO conference. It was moved by Ms. Sommerwerck to send Mr. Morgan and Ms. Brown to the upcoming AARO conference and pay their registration and expenses. It was seconded by Mr. Krier. Motion carried.

NEXT MEETING

The Board moved the October 20, 2014 board meeting date to October 7, 2014 due to the date of the Fall AARO conference.

EXECUTIVE SESSION

Mr. Morgan made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Vollmer. The vote

was: Mr. Morgan, aye; Mr. Janoush, aye; Mr. Vollmer, aye; Mr. Krier, aye; and Ms. Sommerwerck, aye. Motion carried.

Mr. Morgan made a motion to come out of executive session. It was seconded by Mr. Vollmer. The vote was: Mr. Morgan, aye; Mr. Janoush, aye; Mr. Vollmer, aye; Mr. Krier, aye; and Ms. Sommerwerck, aye. Motion carried.

APPLICATIONS

Mr. Morgan made a motion to approve the following applications for licensure by examination:

MCAUGHEY JEFF T CRA

It was seconded by Ms. Sommerwerck. Motion carried.

Mr. Morgan made a motion approve the following temporary permit application:

BUTLER BEVERLY DIANE TCGA

It was seconded by Ms. Sommerwerck. Motion carried.

Mr. Morgan made a motion to table the following applications pending additional information:

901095407
901099232
901116453

It was seconded by Ms. Sommerwerck. Motion carried.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

The Board discussed the election of the Chairman and Vice Chairman. Mr. Vollmer made a motion to elect Mr. Morgan as the Board's Chairman and Ms. Sommerwerck as the Vice Chair. It was seconded by Mr. Krier. Motion carried.

ADJOURNMENT

Mr. Vollmer made a motion to adjourn the meeting at 10:40 AM MDT. It was seconded by Mr. Morgan. Motion carried.